TRAINING OPTIONS

ELEARNING EXPERTS

Elearning Experts offers a variety of virtual training solutions to ensure you and your team are prepared to use and manage your software. Conducted by Moodle and TotaraLMS experts, facilitator preparation time is included in your fee. Email communications prior to session are also included so that the facilitator can create a customized training agenda specific to the organization's needs.

Already a Moodle or Totara Learn Master?

Let's talk about Moodle Course Creator Certification (MCCC) and Totara Academy Certifications!

This webinar-based training is perfect for users and/or teams who want a custom solution for their learning needs. Virtual training is available for both Moodle and Totara Learn.

- Course Creators
  - Focused on creating course shells, populating them with content, and mastering the mechanics of course administration (users, communications, grades, badges, etc.).
- Site Administrators
  - This training can be highly customized for site administrators with varying levels of experience. Training sessions can provide everything from a general overview for new site administrators to deep dives into complex settings for more advanced users.
- Advanced Topics
  - We can customize a Moodle or Totara training to meet your specific knowledge gaps or training requirements.

Also included:

- A recording of the session
- Up to 3, 10 min screencast tutorials after the session upon request
- Summary documentation of the session
- Limited to 2 hours per session (to prevent learner fatigue)

GROUP TYPE	MAXIMUM PARTICIPANTS	HOURLY RATE
Small Group Virtual Training	10	$150/hour ($300 Minimum)
Seminar Group Virtual Training	20	$200/hour ($400 Minimum)

On-Site Training

Elearning Experts offers affordable on-site training to your participants to engage in the learning process. On-site trainings are often the perfect "kick-off" event to energize your team as they create content in your new LMS.

On-site training is offered in 1, 2 and 3-day packages. Each day may be customized to your needs, or we can utilize a pre-defined "best-practices" approach to orientation to the LMS, course and content creation, and site administration. We strongly recommend 2-days of Course Creator training as it takes time to learn the mechanics of the learning management system and to then discover how to best organize that information for online delivery.

TRAINING TYPE	SAMPLE TOPICS/AGENDA
Moodle Course Creator	Blocks, Activities, Resources, Course Administration
Moodle Administrator	User authentication and management, Roles and permissions, Upgrades, Security, Site-wide Settings
Totara Learn Course Creator	Blocks, Activities, Resources, Course Administration
Totara Learn Administrator	User management, Roles and Permissions, Site-wide Settings, Programs, Certifications, Appraisals, Learning plans, Hierarchies (as time allows)

On-site trainings are HOT (hands on trainings) - meaning you will need to provide a venue that furnishes computers or a place for laptops for your learners, a strong internet connection, and learners willing to bring materials that will be put into use in your production LMS environment.

Sometimes, learners make mistakes, or the production site may not be suitable for training. Therefore, we recommend the use of a sandbox or development-type site for use in on-site training events. This site can be further customized to your training goals or allow your team to get familiar with a future version of Moodle.

To make your training more successful, Elearning Experts On-Site trainings may include, upon request, a temporary Moodle training site customized to meet your needs. This site will be hosted in our environment for up to 90 days from the training so your learners can complete the work they have started at no extra cost.

Learners can expect to leave the training with a basic course design and an understanding of and practice with adding content to the course.

Site Administrator trainings are customized according to the needs of your team as some admins are already highly prepared to manage the LMS and others are novices.

On-site training pricing includes costs of all travel expenses in the continental United States. For international training needs, please contact us at info@elearningexperts.net.

DAYS TRAINING	TOTAL PRICE
One-Day Training	$2,500
Two-Day Training	$4,500
Three-Day Training	$6,500

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elearningexperts.net

1-888-928-3848